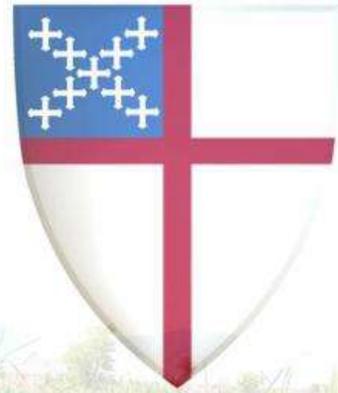


Grace in the Desert Episcopal Church



Summary of the January 19, 2022

Vestry Meeting

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Fr John Agbaje
Interim Rector

Summary of the January 19, 2022 Vestry Meeting



The Vestry met for its regularly scheduled monthly meeting January 19, 2021, using Zoom due to the temporary suspension of parish gatherings.

Jay Lifter, Grace's Treasurer, presented the Financial Report, consisting of a summary of the proposed budget for 2022 and the final financial results for 2021. Jay advised that it is the responsibility of the Vestry to approve the budget and the parish then accepts the budget at the Annual Meeting.

Before getting into the details of the budget, Jay shared his observation that Bill Terry and John Normandeau worked very hard and diligently in creating the budget for 2022

Jay noted that the projected income and expenditures in the budget for 2022 are close to the 2021 actual results. The budget assumes that the salary and benefits for our new Rector are the same as for our Interim Rector.

As shown in the figures below, Jay observed that the 2022 budget and the 2021 end of year financial results are very close.

	2022	2021	2021
	Budget	Actual	Budget
Contributions	345,000	256,111	252,000
Open plate and special contributions	34,464	49,365	18,500
Income carryover from prior year	45,306	95,000	95,000
Income	\$ 424,770	\$ 400,476	\$ 365,500
Salaries and other payroll related expenses	235,504	188,810	140,092
Office expenses	36,160	34,535	25,870
Facilities and Equipment Expenses	64,744	72,048	65,561
Diocesan responsibility	61,969	74,334	72,000
Parish operating expenses	13,192	13,232	7,750
Outreach	2,600	8,032	6,100
Parish groups and programs	1,100	971	4,100
Total expenses	415,269	391,962	321,473
PPP Loan Forgiveness	-	36,792	-
Net income	\$ 9,501	\$ 45,306	\$ 44,027

It was noted that the budget for 2022 includes the net income from 2021 of \$45,306 as “Income Carryover from Prior Period”. The net income was largely result of the forgiveness received for a Small Business Administration’s Payroll Protection Plan loan that Grace received in April. The 2023 budget is not likely to benefit from a carryover of this scale and therefore the 2022 stewardship campaign will be very important.

The Vestry approved the 2022 budget as presented.

The Vestry also approved three landscape projects that were recommended for approval by the Finance Committee for a total cost of \$3,774.34. The projects related to the irrigation system as well as clean-up of dead plants and debris around the property. The funding for the landscaping work will come from reserve funds, not from the operating budget.

The Vestry supported the view that projects such as the landscaping work are sporadic in nature and therefore not appropriately accounted for in the operating budget. Instead, it was affirmed that the Reserve Fund is the appropriate place to account for these kinds of projects.

Because of the requirement not to have in-person parish meetings, we will be conducting our Annual Meeting via Zoom. Information will be sent to the parish including instructions and procedures for holding the meeting.

The Nominating Committee, made up of Darlene Albert and Michael Yackira, reported that four candidates emerged who wished to stand for election at the Annual Meeting. The candidates who are running for election to the Vestry are Sue Pickell, Carroll Senn, Steven Goforth and Barbara Ryhter. The Vestry approved this slate of candidates and directed that the biographies for each of these candidates be shared with the parish via the Enews and email at the earliest opportunity.

The Vestry concluded that since there are four candidates standing for election and four positions to be filled, we will recommend to the parish at the Annual meeting that the election of this slate of candidates be done by acclamation.

This year's Diocesan convention will be held in Stateline Nevada in October 2022. Grace is entitled to 10 delegates at Convention. Dave Barber, Susan Cooper, Larry Holmes, Kathy Klein, Patricia Holbrook-Seay, Margie Turner and Paul Turner, who were delegates at last year's convention have indicated that they want to stand for election as convention delegates again for 2022. It was observed that we need to not only elect the 10 delegates but also a number of alternate delegates should one of the delegates later determine that they are not able to attend the convention. The vestry noted that the election process for the convention delegates on Zoom is still be being determined. An Enews will be sent to the parish later in the evening followed by an email later this week inviting parishioners to submit their names to be candidates for election as convention delegates.

Fr John and the Vestry expressed great appreciation for the work of Heather Rampton and Steve Gaskill, Rev. Angela Anderson and Paul Biddle for their exceptional work in quickly pulling together and applying the needed resources in response to our need for a recorded Morning Prayer service for the parish this last Sunday. Fr John also called out Tee for her work in the office in support of the service.

It was observed that the Vestry has been without a Clerk to the Vestry for a number of months and requested that Larry Holmes include an article in the next E-news for the recruitment for that important position.

Walt Kadyk reported that the sidewalk grinding project approved at the last Vestry meeting last month and the seasonal change of filters in the heating/air conditioning systems have been completed.

The Vestry expressed deep appreciation for the work of Michael, Walt and Darlene as their Vestry terms come to an end at the Annual Meeting, especially during this challenging transition year

Darlene reported that several parishioners approached her to share their appreciation for the increased transparency with which the Vestry is conducting business by welcoming of visitors to the Vestry meetings and sending out Vestry meeting summaries shortly after each meeting.
